

# Uplawmoor Community Council

## Minutes

**Monday 21st January 2019 - Mure Hall Library, 19.30pm**

*Attendees: Rob Williams (Chair), Ross Leggat (Secretary), Alan Baxter (Treasurer). No ERC Councillors*

*Other Attendees: Pippa Smith (Barrhead News)*

	Item	Comments
1	<b>Chairs Opening Remarks</b>	Rob welcomed everyone back after the Christmas break.
2	<b>Apologies</b>	Charlotte Gordon, Kyle Gordon, Danielle Glendinning, Charles Brindley
3	<b>Approval of November 2018 Minutes</b>	Proposed: RW Seconded: RL
4	<b>Projects</b>	<ul style="list-style-type: none"> <li>• <b><u>Roads &amp; Paths</u></b> <ul style="list-style-type: none"> <li>○ <b>A736</b> <ul style="list-style-type: none"> <li>▪ Still waiting for works to be carried out to reposition signs and to add new chevron markers to the corner before the bridge – Cllr AC to chase.</li> </ul> </li> <li>○ <b>Castburn Path</b> <ul style="list-style-type: none"> <li>▪ Cllr AC &amp; Cllr PA to request ERC parks to clear out &amp; to be in scheduled maintenance for parks areas to stop overgrowth this year.</li> </ul> </li> <li>○ <b>Benches</b> <ul style="list-style-type: none"> <li>▪ RL showed the meeting renderings of the proposed engraving on the 3 'normal' benches. There is also a proposed new plaque for the memorial bench.</li> <li>▪ The UCC were advised to contact the new landowner of Kerr's path regarding our activities – RW &amp; RL have written letter, to be delivered this week.</li> <li>▪ Letter has been written to A Ward to update him and the family on our progress.</li> <li>▪ RL will order benches this week. There is currently a lead time of 4 weeks for the order.</li> <li>▪ Cllr AC &amp; Cllr PA to request ERC assistance in removing the current bench from the Castburn path to ensure all metal and concrete removed as the bench will be repositioned on the opposite side of the path.</li> </ul> </li> <li>○ <b>The Glen</b> <ul style="list-style-type: none"> <li>▪ Email from resident requesting we look at style over fence at far side of glen – After a short discussion, it was agreed that this land is privately owned and we will refer this on to ERC – Cllr's to raise.</li> </ul> </li> </ul> </li> <li>• <b><u>Village Cleanliness</u></b> <ul style="list-style-type: none"> <li>○ Dog Fowling Campaign – RL to get content and start on Web &amp; Social Media.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>• <b><u>Website</u></b> <ul style="list-style-type: none"> <li>○ RL &amp; RW still to complete 'documents' page.</li> </ul> </li> <li>• <b><u>Airspace (Pending)</u></b> <ul style="list-style-type: none"> <li>○ New and updated fact sheet on our activities last year to be pulled together and sent round airspace work group.</li> </ul> </li> </ul>
5	<b>Items Continued from previous meetings</b>	<ul style="list-style-type: none"> <li>• <b><u>Mure Park</u></b> – 'slow children playing' sign <ul style="list-style-type: none"> <li>○ RW to put post out on Mure Park facebook group to get agreement to purchase out of the left over murepark fund.</li> </ul> </li> <li>• <b><u>Review of Christmas event</u></b> <ul style="list-style-type: none"> <li>○ The church and UCC agree that the event went well. We will apply for a grant just after AGM to fund the event &amp; tree.</li> <li>○ UDT have offered to source tree for 2019.</li> </ul> </li> <li>• <b><u>Laminate large maps</u></b> <ul style="list-style-type: none"> <li>○ Work in progress.</li> </ul> </li> <li>• <b><u>Scanning of UCC Archives</u></b> <ul style="list-style-type: none"> <li>○ RL is about ¾ of the way through the scanning of UCC's document archives. Once complete the scans will be stored on the hard drive for future reference.</li> </ul> </li> </ul>
6	<b>Planning Report</b>	<ul style="list-style-type: none"> <li>• <b><u>2018/0640/TP</u></b> - Field To North East Of Cowdenmill Cottages, Uplawmoor Road, Neilston, East Renfrewshire - Erection of cattery building. <ul style="list-style-type: none"> <li>○ After short discussion, it was decided not to raise any representations for this planning application.</li> </ul> </li> </ul>
7	<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>• <b><u>Events / Projects for 2019</u></b> – RL has drawn up a list of ideas for the UCC for 2019, these are listed below: <ul style="list-style-type: none"> <li>○ <b>Village Archive Digitisation</b> – 2 roller cabinets in the library are full of old village photos and text information. Proposal to apply for grant to get these archives professionally digitised.</li> <li>○ <b>Community Event</b> – Idea to create a community event / exhibition along with the archive project.</li> <li>○ <b>Uplawmoor Does Christmas 2019</b> – Expand the event to include more of the village groups.</li> <li>○ <b>Uplawmoor Village Forum</b> – Bring together 1-2 reps from each group to a village meeting to try and combat groups needs and use resources that each group has for the benefit of the village. <ul style="list-style-type: none"> <li>▪ UDT &amp; Church have already voiced support on this.</li> </ul> </li> <li>○ <b>Uplawmoor Village Diary / Calendar</b> – Suggestion from residents to have a central source where all group's, meetings and events in the village are calendarized.</li> <li>○ <b>ALL UCC MEMBERS TO LOOK OVER AND LET RL KNOW THOUGHTS</b></li> </ul> </li> <li>• <b><u>Meeting with UDT</u></b> <ul style="list-style-type: none"> <li>○ Before the main UCC meeting we met with representatives from UDT. The purpose of this meeting was to build communication and to work together on various points to make each other's work stronger.</li> <li>○ Following the meeting, we have agreed the following going forward: <ul style="list-style-type: none"> <li>▪ UCC &amp; UDT to exchange agendas to help identify overlap points.</li> <li>▪ UCC &amp; UDT to work together on next UDT survey and share the distribution load.</li> <li>▪ UCC &amp; UDT to work together on newsletters to have better content that is useful for villagers.</li> </ul> </li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>• <b><u>Community Council Membership &amp; Recruitment</u></b> <ul style="list-style-type: none"> <li>○ RL Suggested that we write to some of the airspace workgroup members to see if they would like to join the CC. – Carry over to next meeting.</li> </ul> </li> <li>• <b><u>UCC Cupboard</u></b> <ul style="list-style-type: none"> <li>○ Our cupboard in the Mure Hall has now been cleared out and is getting filled with our smaller assets – there are keys for this held by the hall keeper – the Chair, Secretary &amp; Treasurer also hold keys for the cupboard &amp; noticeboard.</li> </ul> </li> <li>• <b><u>Assets List</u></b> <ul style="list-style-type: none"> <li>○ RL has drawn up an assets list, detailing every item the UCC owns, the cost and storage location. A copy of this is attached to the end of the agenda.</li> </ul> </li> <li>• <b><u>Welcome Pack</u></b> <ul style="list-style-type: none"> <li>○ RL is pulling together a welcome pack for when new councillors join the UCC – this will include copies of the constitution, code of conduct, assets list and a welcome letter. To be carried over to next meeting.</li> </ul> </li> </ul>
8	<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• Glasgow City Deal consultation</li> <li>• East Renfrewshire Annual Public Performance Review</li> <li>• Various emails relating to the lights on</li> <li>• Request to look at repairing style on far side of glen <ul style="list-style-type: none"> <li>○ Referred to ERC</li> </ul> </li> <li>• Recycling site at Hotel removed <ul style="list-style-type: none"> <li>○ Published on FB &amp; Website</li> </ul> </li> <li>• UDT – Request for meeting</li> <li>• Paul Masterton – January news</li> <li>• Community Plan (Survey) <ul style="list-style-type: none"> <li>○ RL to send round all Community Councillors.</li> </ul> </li> <li>• Community Council Network Meeting <ul style="list-style-type: none"> <li>○ RW to attend, RL will request leave to attend.</li> </ul> </li> </ul>
9	<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• AB has sent RL a list of all the mure park return payments – it was agreed to do this via cheque. RL will order a new cheque book.</li> <li>• The funds for the benches have landed in our account.</li> <li>• Plan is for all additional funds to have exited the account before the AGM in April.</li> </ul>
10	<b>Web &amp; Social Media Report</b>	<ul style="list-style-type: none"> <li>• Nov: 117 Views</li> <li>• Dec: 395 Views</li> </ul>
11	<b>Police Report</b>	<ul style="list-style-type: none"> <li>• Since the last meeting there has been: <ul style="list-style-type: none"> <li>○ 1 House Break In</li> <li>○ 2 Vehicle Break In's</li> </ul> </li> <li>• The reporting officer reported that it is not a local problem and is a nation wide issue – this is all he could report at this time as there is an ongoing investigation.</li> <li>• Officer advised that the best deterrent is CCTV systems – these can be bought relatively cheaply online.</li> </ul>
12	<b>AOCB</b>	<ul style="list-style-type: none"> <li>• AB informed the meeting that he will be resigning from the Community Council at the AGM in April. RW congratulated him on his promotion and thanked him for his hard work on the UCC.</li> </ul>
13	<b>Next Meeting</b>	18 <sup>th</sup> February 2019, 7:30pm in the Mure Hall Library

Person	Action	Date
Cllr AC	A736 Works	ASAP
ALL Cllr's	Castburn Path Maintained by Parks	ASAP
ALL Cllr's	Raise style at Glen	ASAP
RL	Dog Fouling Campaign	
RL & RW	Documents page for website	
RL & RW	Pull together updated airspace fact sheet	
RW	Mure Park Sign post	22/1/19
ALL	Look over 2019 projects / ideas and feedback	Pre Feb meeting
RL	Send UDT Agendas & Coordinate communications	
RL	Send community plan survey round all UCC	22/1/19
RW & RL	Attend network meeting	
RL	Order benches	22/1/19

## Uplawmoor Community Council

### List of Assets

Number	Asset Name	Asset Description	Storage Location	Quantity	Cost	Year Received
1	Portable Hard Drive + Case	Hard drive to keep all community council documents on to comply with data protection and to make handovers easy.	Mure Hall Cupboard	1	£36.59	Jan-16
2	Uplawmoor CC Banner	Banner made by CJ Strain with the community council's logo.	Mure Hall Cupboard	1	£42.00	Jun-16
3	ERC recruitment banner	Banner supplied by East Renfrewshire Council to aid with recruitment and advertising.	Mure Hall Cupboard	1	Supplied by ERC	2016
4	Noticeboard	Community Noticeboard with exclusive Community Council Section.	Next to Postbox at Mure Place	1	Supplied by ERC Area Forum	Feb-15
5	Noticeboard Keys	Issued to the Chair, Secretary & Treasurer to access the locked community council side.	With office bearers	3	FOC	2018
6	Murehall Cupboard Keys	Issued to the Chair, Secretary & Treasurer to access the locked storage cupboard in the Main hall at the Mure Hall.	With office bearers	3	FOC	2018
7	Castburn Path	From the chicane style gate at Bridge End to the chicane style gate at Tannoch Road - the path is maintained by East Renfrewshire Council.	NO STORAGE LOCATION - Title deeds are with Ward & Turnbull Solicitors (Copy on our Hard Drive)	1		
8	Christmas Tree Lights	LED lights for the Christmas tree in the church grounds.	Mure Hall Cupboard	10 Meters	£87.50 (From Grant)	Nov-16
9	Waterproof Junction Box	Junction Box to power lights for tree.	Mure Hall Cupboard	1	£25.94 (From Grant)	Nov-16
10	3 phase to UK mains extension lead	To supply power from point behind flood light at front of church.	Mure Hall Cupboard	1	Donated	Nov-16
11	Cable Kerb	To run cables neatly under the gravel from plug to tree location.	Mure Hall Cupboard	1	£14.72	Dec-18
12	Metal Star	Tree topper.	Mure Hall Cupboard	1	£10.99	Dec-18
13	Maps	Large laminated maps of the uplawmoor area to use at meetings.	Mure Hall Cupboard	2	Supplied by ERC	2018
14	Domain Name	Our domain name 'www.uplawmoorcouncil.co.uk'	Hosted by 123reg	1	Varies Year on Year	2015
15	Website	Our website (personal plan).	Hosted by wordpress	1	£33/year	2015
16	Bench (Kerrs Path)	PENDING DELIVERY	IN LOCATION	1	£429 + Plaque (From Grant)	2019
17	Bench (Castburn Path)	PENDING DELIVERY	IN LOCATION	1	£584 (From Grant)	2019
18	Bench (Glen)	PENDING DELIVERY	IN LOCATION	1	£584 (From Grant)	2019
19	Bench (Spunkie Cottage)	PENDING DELIVERY	IN LOCATION	1	£584 (From Grant)	2019
20	Village Archives	Archived documents and pictures.	Uplawmoor Library	-	NA	NA